



## 6.5.2 Quality Assurance Initiatives of the Institution Include.


### 2. Academic and Administrative Audit (AAA) and follow-up action taken.

**ACADEMIC YEAR: 2019-2020**

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## 6.5.2. Academic and Administrative Audit (AAA) and follow-up action taken: 2019-2020

### ❖ Academic Audit

Academic audit refers to a systematic way of reviewing the quality of education in an institute. It is aimed towards quality assurance and in bringing improvements in the education system of the college.

### ❖ Administrative Audit


Administrative audit refers to thorough evaluation of the administrative processes in an institute with respect to its efficiency, and effectiveness. The audit aims towards building and assessing policies, strategies, operations and functions of the institutes.

### ❖ Aim of Academic & Administrative Audit (AAA)

The main aim of the AAA is to encourage reviews about the college from the peers that are inside and outside of the institution by visiting the sites and conducting a self-study about the processes carried out there. This helps them to ensure the quality of the standards in comparison with the previously set benchmarks by the NAAC. Further, the institutes get an opportunity to understand the shortcomings and improve the quality of education of the various processes and systems of the college. This includes evaluation of all the curricular and co-curricular programs and activities which eventually helps the institutes to maintain the high education standards on a long-term basis.

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Ref No: AIPS/IQAC/AAA 2019-2020

**CIRCULAR**

Date: 20.11.2019

On behalf of IQAC, the members are notified to undertake the academic audit report for the academic year 2019–2020 in accordance with the team listed below and according to the timetable from 22.11.2019 to 28.11.2019. I request the principal to designate HODs to collaborate with team members on the academic audit work.

S.NO	NAME OF THE PROGRAM	AUDIT MEMBERS	SIGNATURES
1	B-Pharmacy & M-Pharmacy	1. Sadhya Rani G.	
		2. T. Bhargavi	
2	Pharm-D	1. I. Swathi	
		2. A. Shailaja	

Dr. NiharRanjan Das

Coordinator – IQAC

Professor

Copy to:

Principal

HR /Director



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### Academic Audit Committee:

The audit members listed below have been assigned departmental tasks in accordance with the IQAC decision, as per the circular that was released on November 20, 2019. Together with the department heads' assistance, the auditors completed the audit satisfactorily, turning in their report to the IQAC Coordinator. IQAC Coordinator created an overall action taken report and sent it to the principal based on the auditors' reports.

S.NO	NAME OF THE PROGRAM	AUDIT MEMBERS	SIGNATURES
1	B-Pharmacy & M-Pharmacy	1.S. Sadhya Rani	
		2. T. Bhargavi	
2	Pharm-D	1. I. Swathi	
		2. A. Shailaja	

**Dr. NIHAR RANJAN DAS**  
Coordinator (IQAC)



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Copy to

- All committee members
- Office



The COs and POs attainment as per the procedure established by observing R17, R22 regulations.

## **BPHARMACY COURSE OUTCOMES FOR THE ACADEMIC YEAR 2019-20**

**PO 1 Pharmacy Knowledge:** Have sound knowledge of fundamental principles and their applications in the area of Pharmaceutical Sciences and Technology.

**PO 2 Practical Skill:** Develop an ability to use lab equipment and different kinds of simulation software with an in-depth knowledge to design synthetic and analytical processes to perform experiments on synthesis, design, pharmaceutical analysis, pharmacological evaluation and formulation problem.

**PO 3 Professional Identity:** Develop ability for in-depth analytical and critical thinking in order to identify, formulate and solve the issues related to Pharmaceutical Industry, Regulatory Agencies, and Hospital Pharmacy & Community Pharmacy.

**PO 4 Problem Solving:** Develop an ability to solve, analyze and interpret data generated from Formulation Development, Quality Control & Quality Assurance.

**PO 5 Communication:** Develop written and oral communication skills in order to communicate effectively the outcomes of the pharmaceutical problems.

**PO 6 Planning Ability:** Have an ability to acquire sound knowledge in order to execute the responsibilities successfully towards developing expertise as per the needs of industry and academia.

**PO 7 Leadership Skills & Team Work:** Develop team spirit, apart from responding to the social needs and professional ethics

**PO 8 Life Long Learning:** Develop an aptitude for lifelong learning and continuous professional development.





**PO 09 The Pharmacist & Society:** Develop an understanding for the need of pharmaceutical sciences and technology towards giving quality life to people in society.

**PO 10 Environment & Sustainability:** Understand the impact of the professional pharmacy solutions in societal and environmental contexts, and demonstrate the knowledge of, and need for sustainable development.

**PSO1:** Able to apply the knowledge gained during the course of the program in drug discovery and development, their safety and efficacy and current technologies in pharmaceutical industry

**PSO 2:** Able to apply the knowledge of ethical and management principles required to work in a team as well as to lead a team.

### **PHARM D COURSE OUTCOMES FOR THE ACADEMIC YEAR 2019-20**

**PO 1 Pharmacy Knowledge:** Provide high quality, evidence-based, patient-centered care in cooperation with patients, prescribers and members of the inter professional health care team

**PO 2 Practical Skill:** Demonstrate mastery and application of core knowledge and skills in relation to the evolving biomedical, clinical, epidemiological and social-behavioral sciences.

**PO 3 Professional Identity:** Evaluate practice and care, and promote continuous improvement in one's own patient care and pharmacy services.

**PO 4 Problem Solving:** Demonstrate self-calibration skills and a commitment to the lifelong learning needed to provide high quality care.



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**PO 5 Communication:** Effectively utilize information, informatics and technology to optimize learning and patient care.

**PO 6 Planning Ability:** Demonstrate effective interpersonal written and verbal skills, adapt to socioeconomic and cultural factors as well as situational applications.

**PO 7 Leadership Skills & Team Work:** Demonstrate exemplary professional, ethical and legal behaviors, complying with all federal, state and local laws and regulations related to pharmacy practice

**PO 8 Life Long Learning:** Demonstrate awareness and responsiveness to the system of health care, effectively utilizing systems of care to provide cost-effective, optimal care

**PO9 Pharmaceutical Ethics:** Honor personal values and apply ethical principles in professional and social context. Demonstrate behavior that recognizes cultural and personal variability in values, communication and life styles.

**PO10 Pharmacist and Society:** Apply reasoning informed by the contextual knowledge to asses societal, health, safety and legal issues and the consequent responsibilities relevant to the profession.

**PO11 Environment and Society:** Understand the impact of professional pharmacy solutions in societal and environmental context and demonstrate the knowledge of, and need for sustainable development.

**PSO1:** Able to apply the knowledge gained during the course of the program in drug discovery and development, their safety and efficacy and current technologies in pharmaceutical industry

**PSO 2:** Able to apply the knowledge of ethical and management principles required to work in a team as well as to lead a team.

**PSO3:** Able to do multidisciplinary jobs in the pharmaceutical industries and would be able to write effective project reports in multidisciplinary environment in the context of changing technologies.





## Over all summary on department wise academic audit report for 2019-2020

- The audit committee has suggested students to develop their Soft Skills and Technical Skills and their knowledge on latest tools and technologies. It has further suggested the department to organize guest lectures on promoting research culture to meet industry needs.
- The audit committee has come up with the suggestion to provide more exposure industry needs and latest technologies for the students.
- As per the observation of the Audit committee, it is suggested to regularly conduct academic activities.
- Thorough Tutorials/Assignments, which are to be given to the students, and extra classes are to be conducted to give a thorough practice in problem solving to motivate students for the participation in problem solving methodologies.
- Suggestions like conducting study hours and special training classes have been made to strengthen PO.
- Conducting special lectures and classes as per the suggestions of the audit committee.
- The committee has further suggested that students should develop their communication skills to face the competition.
- Students need research exposure in core concepts and need to be more aware of advanced technologies according to the audit committee.



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- Suggested to improve Faculty Research and publications and participations in FDPs, seminars, workshops etc.
- Students are monitored in semester wise regularly, based on that, the condonation lists and detention lists are maintained, we found to be satisfactory to improve the results.
- The committee has suggested a student mentorship program for every twenty students, with a faculty mentor guiding them through all their academic and personal challenges for better outcomes.
- After verifying all the departments, the external and internal provisions such as financial incentives and leave facility are provided for the faculty in a full-pledged way, for upgrading their qualification and pursue research activities. The faculty members are encouraged to pursue research and upgrade their skills by promising better pay and working terms. The seed money for research activity is provided with the collaboration of the affiliated university. It has been suggested to extend the period of required maternity leave.
- As the IQAC committee members, we are giving an advice, to empower the students with values and professional skills to get placed in the appropriate field. Special communication development Training programs are conducted for the students of BPharm, PharmD and M Pharm by leading training Institutes. The needed action is taken for further Individual counseling to make them understand the certainty of life and train them to work towards the goal.





- The industrial visit has its own importance in a career. The industrial visit has its own importance in a career of a student as a part of college curriculum. So, it is satisfactory, that the institution is aimed further to improve the theoretical knowledge for the successful professional career by going beyond academics with a practical perspective of the workplace.

**Dr. NIHAR RANJAN DAS**  
Coordinator (IQAC)

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- All committee members
- Office



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## ACADEMIC AUDIT REPORT FOR 2019-2020

### B-PHARMARMACY, M-PHARMACY

We, S. Sadhya Rani and T. Bhargavi were assigned by the IQAC to conduct the audits of B Pharmacy and M Pharmacy. In the presence of the department coordinators and head of department, the audit work was completed. The entire internal audit report, including its strengths, weaknesses, and opportunities, was written using academic data.

### 1. TEACHING LEARNING PROCESS AND EVALUATION

Monitoring of Teaching –Learning Process		
S.N	CRITERION	OBSERVATIONS
1	Teacher and student ratio	1:13
2	Faculty cadre ratio Prof: Asso: Assist	Professors:09 Associate Professors:07 Assistant Professors:29
3	Faculty Qualifications	PhD :07 M Pharm :28 Pharm D :07 S & H :03
4	Observation of teaching process in class rooms as per schedule.	Yes, verified lesson plan and signed.
5	Tracking of syllabus coverage.	Yes, Verified syllabus and student notes.





6	Lecture notes, handouts, question papers of mid and end examinations.	Yes
7	Verification of evaluated answer scripts.	Yes, Verified student exam answer scripts.
8	Innovative teaching methods	Yes, we observed mostly problem-based learning and student-centred approach.
9	Verification of course files	Yes, A few recommendations are made for improvement.
10	Minutes of class in charges committee meetings and action taken	Yes, registers are verified.
11	Student counselling /mentoring	20 students are allotted for each faculty member for better improvement
12	Activities for slow learners' improvement	Verified and signed records of additional classes conducted.
13	Student performances and learning outcomes	The supporting documents are validated and provide recommendations.
14	Training programmes conducted for Students/Faculty *Guest lecturers *Add-on Courses *Seminars/Workshops/Conferences *FDP's	List verified
15	MoUs with industries for internship	Provide recommendations and a certified list to boost industry internships.





16	Students feedback and follow up action	Verified and signed lists are obtained from the student feedback system.
17	Students' satisfaction survey	Verified are lists derived from student satisfaction surveys.
18	Result analysis and conduct of remedial classes for students with backlogs	*Remedial classes are conducted from I MID Exam to II MID exam  *Extra classes are conducted for Backlog students.
19	Placements	Verified and signed placement student lists are provided.
20	Higher studies	Students' lists are verified.
21	Student development activities  *co-curricular  *Extra co-curricular	list was validated.





## 2. FACULTY EXPERIENCE AND RETENTION

The eligible faculties with their deserved qualification by different cadres of Assistant Professor, Associate Professor, Professor levels are appointed and further suggested to initiate the research works by registering PhD in all the departments, to follow the regulations needed for student teacher ratio.

Number of faculty with PhD	07
Number of faculty with M Pharmacy	28
Number of faculty with Pharm D	07
Number of faculty in S & H	03
Total	45



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### 3.RESULT ANALYSIS FOR ACADEMIC YEAR 2019-2020

Year	Program Code	Program Name	Number of students appeared in the final year examination	Number of students passed in final year examination	Percentage
2018-2019	1R	B. PHARMACY	61	57	93.40%
2018-2019	1S	M.PHARMACY	13	13	100.00%
			74	<b>70</b>	94.50%
2019-2020	1R	B. PHARMACY	44	43	97.70%
	1T	PHARM-D	21	21	100.00%
	1S	M.PHARMACY	25	22	88.00%
			<b>90</b>	<b>86</b>	95.50%

### 4. STUDENT INFORMATION SUPPORT AND PROGRESSION

S.N	CRITERION	OBSERVATIONS
1	Add on courses	Add on courses list verified
2	Student participation and activities	List verified
3	Details for coaching provided for GPAT /CRT/any other competitive examinations	External CRT Classes are Provided
4	Student Alumni	Student Alumni lists verified





## 5. GOVERNANCE, LEADERSHIP AND MANAGEMENT

S.N	CRITERION	OBSERVATIONS
1	Display of Vision and Mission with quality objectives at prominent places	Yes
2	Staff and Students attendance *Biometric *Attendance *Registers	Regular follow up of biometric as well attendance registers
3	Financial support/leaves for qualification /skill up gradation	Faculty members are sanctioned with Registration fees, TA and academic Leaves are also providing for attending conferences and workshops.
4	Risk evaluation/safety measures	Maintaining fire extinguishers in all the prominent places and needed corners of college.

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## 6. RESEARCH CONSULTANCY AND EXTENSION

S.N	CRITERION	OBSERVATIONS
1	MoU's with industries/ R&D /Premier institutes	MoU's with industries/R and D /Premier institutes lists verified
2	Incentives for Faculty R&D	Incentives for Faculty for research publications as per HR Policy.
3	Funded R&D projects and consultancy works	List verified
4	No of workshops/Seminars/conferences including on research methodology	List verified
5	Faculty publications in Journals	List verified
6	Faculty publications in National/ International Conferences	List verified

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## 7. INFRASTRUCTURE AND LEARNING RESOURCES

Sufficient numbers of systems are provided for student academic purpose. Labs are provided with equipment's and internet facility. ICT facilities are provided to both staff and students for various teaching and learning process.

## 8. STRENGTHS, WEAKNESS AND AREAS OF IMPROVEMENT

### STRENGTHS

- High retention rates among educators
- Encouraging atmosphere among department personnel
- Substantial departmental backing for academic research initiatives
- Good number of placements

### WEAKNESS

- Inadequate proficiency in speaking English among the pupils
- low socioeconomic standing
- lack of NRI students' attraction
- There is a need to digital classrooms

### AREAS OF IMPROVEMENT

- Increase the volumes and standard books in library and develop the digital library.
- Digital laboratories to be created
- Increase of research funding
- Stronger relationships to R&D






## 9. Suggestions for improvement

- The pedagogy has been planned to feel more comfortable and relevant for students.
- Faculty let the students to utilize the resources and to present their findings/concepts of the course to present as a poster/mind map, seminar and or writing assignments.
- Faculty indulges participative learning through Role play, Peer review processing and large group discussion.
- Faculty implements Brain storming sessions through conduct of quiz and problem-solving practices.


## Auditors Signatures

1. Sadhya Rani .G. 

2. T. Bhargavi 

  
IQAC Coordinator



  
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## ACADEMIC AUDIT REPORT FOR 2019-2020

### PHARM-D

We A. Shailaja, I. Swathi were entrusted to carry out the audit work of Pharm - D by the IQAC. The audit work was carried out and presence of the Head of the Department and Department Coordinators. The overall internal audit report was prepared and drafted based on the academic Information including Strengths, Weakness and Opportunities.

### 1. TEACHING LEARNING PROCESS AND EVALUATION

Monitoring of Teaching –Learning Process		
S.N	CRITERION	OBSERVATIONS
1	Teacher and student ratio	1:13
2	Faculty cadre ratio Prof: Asso: Assist	Professors:09 Associate Professors:07 Assistant Professors:29
3	Faculty Qualifications	PhD :07 M Pharm :28 Pharm D :07 S & H :03
4	Observation of teaching process in class rooms as per schedule.	Yes, verified lesson plan and signed.
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6	Lecture notes, handouts, question papers of mid and end examinations.	Yes
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Number of faculty with M Pharmacy	28
Number of faculty with Pharm D	07
Number of faculty in S & H	03
Total	45

## 3. RESULT ANALYSIS FOR ACADEMIC YEAR 2019-2020

Year	Program Code	Program Name	Number of students appeared in the final year examination	Number of students passed in final year examination	Percentage
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			90	86	95.50%





#### 4. STUDENT INFORMATION SUPPORT AND PROGRESSION

S.N	CRITERION	OBSERVATIONS
1	Add on courses	Add on courses list verified
2	Student participation and activities	List verified
3	Details for coaching provided for GPAT /CRT/any other competitive examinations	External CRT Classes are Provided
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3	Financial support/leaves for qualification /skill up gradation	Faculty members are sanctioned with Registration fees, TA and academic Leaves are also providing for attending conferences and workshops.
4	Risk evaluation/safety measures	Maintaining fire extinguishers in all the prominent places and needed corners of college.

## 6. RESEARCH CONSULTANCY AND EXTENSION

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3	Funded R&D projects and consultancy works	List validated
4	No of workshops/Seminars/conferences including on research methodology	List validated
5	Faculty publications in Journals	List verified
6	Faculty publications in National/ International Conferences	List affirmed

## 7. INFRASTRUCTURE AND LEARNING RESOURCES

Sufficient numbers of systems are provided for student academic purpose. Labs are provided with equipment's and internet facility. ICT facilities are provided to both staff and students for various teaching and learning process.



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## 8. STRENGTHS, WEAKNESS AND AREAS OF IMPROVEMENT

### STRENGTHS

- Well qualified and experienced team of faculty.
- Student centric education
- Strong mentoring system.

### WEAKNESS

- low socioeconomic standing
- Lack of Multi – Disciplinary courses
- Students' insufficient ability to communicate in English

### AREAS OF IMPROVEMENT

- Increase the volumes and standard books in library and develop the digital library.
- Digital laboratories to be created
- Closer ties to research and development

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## 9. Suggestions for improvement

- The pedagogy has been planned to feel more comfortable and relevant for students.
- Faculty let the students to utilize the resources and to present their findings/concepts of the course to present as a poster/mind map, seminar and or writing assignments.
- Faculty indulges participative learning through Role play, Peer review processing and large group discussion.
- Faculty implements Brain storming sessions through conduct of quiz and problem-solving practices.


## Auditors Signatures

1. A. Shailaja 

2. I. Swathi 

  
IQAC Coordinator



  
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